

Funeral Guidelines

DATE:

July 2023

Service Guidelines:

- The Christ United Methodist Church pastor must assist in the planning and oversight of the service.
- Service content must be consistent with Protestant Biblical theology.
- Music must be approved through the discernment of the officiating or overseeing Christ UMC pastor.
- Slides or video and pictures of the deceased's life may be shown before or during the service and must be in good taste. Files (via USB, DVD, CD, email, etc.) must be provided at least 24 hours prior to the service.
- Bulletins are provided by the church.
- Flowers are to be removed by the funeral home or family by the end of the day of the service.
- Ushers will be provided by the church as needed.
- The church will provide a fee schedule. Fees may be paid individually by the funeral home. If no funeral home is involved, the Funeral Coordinator will collect the fees from the family and distribute them prior to the service.
- Memorial donations to the church will be deposited into the general memorial fund unless otherwise designated by the family.
- The family will designate one representative to communicate with Funeral Coordinator.


Sanctuary Guidelines:


- Altar parament is to be white.
- A picture (in good taste) of the deceased person can be displayed on an easel in the entrance or on a table in front of the altar.
- Urn may be placed on a table in front of the altar.
- Flowers can be placed on the altar rail or in front of the altar.
- If no organist/pianist is desired, a CD of faith-based music can be provided by the church or the family. The church organist/pianist will be available, if desired, or a guest may be invited by the family.
- A gathering place for the family will be provided in the parlor.
- The sanctuary will be available approximately 1½ hours prior to the service, in coordination with the funeral home's arrival.

Reception/Family Gathering Guidelines:

- The United Women in Faith will provide a reception for church members/attendees or their families, and will provide standard options designed by their Board.
- The Funeral Coordinator will give the appropriate United Women in Faith representative the contact information for the family.
- An outside caterer may be obtained by the family, if desired. Contact information for the caterer will be given to the Funeral Coordinator by the family.
- Cloth tablecloths will be provided for reception/family gatherings, if desired. The United Women in Faith will be responsible for laundering cloths and returning them within 5 days.
- A table for family remembrances/pictures can be provided at the reception.
- Wilson Hall will be available approximately 2 hours prior to the service time, unless other arrangements are made.
- At the end of the reception/family gathering, the Funeral Coordinator will confirm that Wilson Hall and the kitchen have been cleaned appropriately and trash emptied.

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